



PTA Meeting

Wednesday 26TH March 2025, 5:30pm

Present	Corinna Coleman, Alison Crawley, Melanie Thomas, Sarah Hamilton, Suzie Mockford, Sonia Abdullah.	
Apologies	Kirsty Needham, Carl Waring	
	Points to discuss	Meeting Minutes
Previous actions	1. Look into changing from PTA to a PTFA 2. KN and AC to organise tuckshop for Friday 14th February 3. Summer Fayre a. MUFTI Days - 16th May/20th June b. Raffle ticket/token sales 4. Spring wordsearch to be arranged 5. Uniform donations to be requested before May half term 6. Summer time ice cream/ice pop sale instead of tuck shop 7. Year 6 leavers: a) Children to decide what they would like to do b) Leaver hoodies from PL schoolwear 8. Competition for new PTA (PTFA) logo 9. Summer term quiz night	1. Advantages of changing to PTFA; will widen the people who are able to be part of the PTFA. Will mean that current parents can continue to be on the PTFA when children leave the school. Disadvantages; The constitution will need to be updated within Metro Bank and Charity Commission- Sonia to explore this. Carl to share the Charity Commission access with Sonia. 4. Sparkly pencils to be ordered- 500 to be purchased. To be given out in school by school. 7. Decision is to go bowling. Sonia is following up with PL school wear for online ordering to be set up. 8. Suzie has the winning logos, this needs to be digitalised. Sarah to speak to AG regarding helping with this. 9. Move the quiz to Spring Term, due to lots of activity planned for Summer Term.
Finance Update	• Balance Update • ASDA Cashpot Update - £101.19 • Wishlist/Fundraising Update	Balance- £3960.24 Elemental Concept- £296.99 this includes refunds for laptops as well as uniform purchases and books. ASDA Cashpot, brings in money with minimal input from us. Wishlist- Attendance bank- glue stick &, highlighters are big sellers. HAndwriting pens to be added to school bank. Rachel and Kirsty to state what they would like with regards to the stationary.

Tuck Shop	• Tuck shop stock • Volunteers • Banking	Suzie and Marie did stock check, a lot of stock is needed and will be purchased by by Sarah and Suzie and put in PTA cupboard ready for Friday 4th April. Sonia to do sweet cones. Banking to be done after Friday for both recent tuck shops. Future Tuck Shops- 2nd May and 13th June. Kirsty and Ali are happy to manage the tuck shop, Marie has offered to help if required.
Parents' Evening	• Volunteers	Tuesday- Ali and Melanie Wednesday- Kirsty and Marie & possibly Suzie.
Summer Fayre	• Stalls • Plans	Stalls- See extra sheet. DJ's Playpark sending a mascot. Other than Jays Ices and Bouncy Castles no outside vendors. Food to be outside this year, as people were unaware it was available. Ask Mrs Spencer to do a tattoo stall again. Stall plan and prizes to be confirmed. Summer Fair planning meeting to be held on 7th May 5.30pm School to send out letters after Easter re Summer Fair details, this will give parents 3 pay days to plan for money tree, tokens and raffle tickets. Change the silent auction to a children's raffle, with the same prizes as silent auction, to open it up to more children. Inflatable slide- 1 token per slide. Pocket money item stall- Sarah to send through prizes and costs. Raffle Prizes to go to Sonia via Marie or 45 Riverside Hub- Suzie to collect voucher. Online tokens and raffle tickets to go on sale online ASAP. Zettle is now internet ready Stamp for tokens to be re-inked. Marie and Suzie to hand out letters to local businesses for raffle prizes. Uniform stall to use 2x hanging rails from year 6 trashion show.

AOB	•	website, there is currently no PTA page. Melanie said she will request the page goes back up. Sonia asked if we need a policy for PTA; volunteers etc. AGM, not everyone got the minutes, Sarah has said she will circulate. Uniform- no link to uniform on website. Melanie to discuss with Rachel.
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Date of Next meeting – May 7th 5.30pm Summer Fayre planning meeting