PTA Meeting Minutes
13.05.2026, 5:30pm

Present	Melanie, Suzie, Sarah, Marie, Anna, Kirsty, Ali, Corinna, Kasey	
Apologies	Sonia, Carl, Andy.	
	Points to discuss	**Meeting Minutes**
Previous Actions	1. RL to put together a proposal/wish list 2. KN/MT to write up 1 policy and add to the website for PTA (Parentkind) 3. MJ bank money from Friday doughnut tuck shop 4. Monthly tuck shops to be arranged – themed 5. Organise a colour run for spring event 6. SA to contact fairground ride company to secure Summer Fayre 7. MT to order more PTA lanyards 8. SA to contact company for leavers hoodies closer to Summer 9. SA to speak to Rogue re pricing 10. SA to make more sweet cones 11. MJ to speak with Jen Ladyman for warm up at Colour Run 12. MJ to speak with Animal Antiks to donate hay bales and loan large buckets and big tyres 13. MT to try for sponsorship for portaloos 14. CC to ask Emily about DJ/PA system 15. Source cargo nets, sports ladders and podium 16. KN to ask staff to sign up as volunteers 17. Parents to be asked to sign up as volunteers 18. PTA to organise pocket money stall	1. Sitting Desks- have 30, would like 60, Microbits, Crumble, possibly, SH to share details with Kirsty. 2. Done, see additional information. 3. Done 4. 22/5/2026 cancelled due to sports day and leaving picnic for Maryam Khan 5. Cancelled due to low ticket sales 6. Confirmed – will set up on Thursday 2nd July 7. Done, Melanie is making badges for Marie and Anna 8. Website link is live for sales – delivery to school 9. No response received Gabby to chase. 10. Completed 11. No longer required – event cancelled 12. No longer required – event cancelled 13. No longer required – event cancelled 14. No longer required – event cancelled 15. No longer required – event cancelled 16. No longer required – event cancelled 17. No longer required – event cancelled 18. No longer required – event cancelled

Finance Update	● Account balance	£2240.21 in Bank. 1500 raffle tickets purchased, items for pocket money stall purchased, £100 prize for raffle to be taken from balance. Tuckshop money still in safe to be used as float/ raffle prize. Marie to set up paypal/ zettle on phone so raffle tickets and tokens can be purchased at sports day.
Colour Run	● Update – refunds/feedback	Refunds now issued
Summer Fayre	● Raffle Tickets ● Tokens ● Stalls ● Volunteers ● MUFTI Days	Raffle tickets and tokens are now available to buy. Mufti Days for fundraisers are now in calendar and notice has gone out on Dojo. Outside traders have been agreed, as long as they are not selling what PTA stalls are selling. Ourspace having a stall. Anna suggested asking DJ Dan Blaze to compare Fayre. Volunteer request google form to go out= Anna to progress. Envelopes for money tree to be purchased by Melanie. Gabby to follow up with Elmhurst Family Centre, to see if they will have a stall. Aqua Vale to do hook a duck. No Soak the teacher this year due to disrespectful behaviour towards staff by parent. Childrens Raffle Prizes: LSA for a day. Librarian, H&S, Forest school leader, VIP table, Celebration cafe leader, Coaches Assistant, Picnic In Park for the class, Cooking Session, Head teacher for the day, Film for the class. Staff to be asked to bring in raffle prizes, Marie to collect prize from Wendover- Belle

		and Dragon. Kirsty to send out letter re Summer Fayre, links to be sent. Anna to update website. Thursday evening set up, directly from school until 5.30pm, ask for volunteers.
Year 6 Leavers	• Hoodies • Bowling	Available to order, delivery to school. Gabby to follow up.
AOB	• Winter Disco • Banner • Recruiting New PTA members • Fundraising Ideas	Thursday December 3rd Discussion around having Spring Disco on 11th March. Discussed getting a PTA banner to support recruitment of new members, as if there are no new members by next AGM to take on core roles the PTA will fold. Succession Planning for PTA- Transition Day 7th July, PTA members to attend to recruit new parents. Use the sparkly pencils with a label on them with QR code to join PTA. Fundraising Ideas; use the housepoint jars or guttering/ chalk board and movable arrow to show the target and tell children and parents we are aiming to raise £5k Penny Wars again in Sept.

Date of Next meeting –Wednesday June 17th 5.30pm